



Department of Energy

Washington, DC 20585

October 5, 2004

MEMORANDUM FOR DISTRIBUTION

FROM: ROSITA O. PARKES *Rosita O. Parkes*
CHIEF INFORMATION OFFICER

SUBJECT: IT A-76 Transition Planning and Implementation

The Department-wide A-76 Information Technology (IT) Competitive Sourcing Study is moving into the final phases. As you know, the request for proposal (RFP) was released in mid-August. I would like to take this opportunity to inform you of future activities related to the remaining aspects of the process.

Responses to the RFP are due in November 2004. Upon receiving the responses, a dedicated Department-wide team will carefully evaluate all submissions. A targeted award date has been set for the third quarter of fiscal year 2005. As we approach that critical milestone, several important activities will need to be accomplished by the Department-wide IT community, and I am soliciting your support to this end.

The competitive sourcing study has provided the entire Department with a unique opportunity to reaffirm its commitment to strengthened IT policies and practices. As we move forward, it is imperative to implement various policies, plans, and activities related to IT organizational realignment and the acquisition of IT support services. This will promote an effective transition to the service provider, and forward improved IT performance across the Department. Be assured that your organization will be involved in and kept abreast of all such activities.

To help ensure the Department-wide IT community is properly aligned for the overall transition, we will continue to work with your A-76 points-of-contact (POC) to facilitate the activities as referenced above, and in the future, may request additional specialists to assist in the implementation effort. Please review the attached list of POCs and email any updates or changes for your organization to Mr. Kevin Cooke of my staff at Kevin.cooke@hq.doe.gov.

I would like to thank you for your continued support throughout this entire process. Should you have any questions regarding these matters, please do not hesitate to contact me on 202-586-0166.

Attachment



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